

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, June 13, 2013
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288
AUDIO ACCESS CODE: 7097#

MEMBERS PRESENT

Cathy Clarich
Julie Dybas
Donald Jacobson
Phillip Knox
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas

MEMBERS ABSENT

Kip Anderson
Mary Hawkins
Rona Newton

GUESTS

Jennifer Gilbertson*, *Phoenix Muni Court*
Charles Drake, *PCCJC*
Lauren Lupica, *City of Mesa*

AOC STAFF

Stewart Bruner, *ITD*
Jim Price*, *ITD*
Adele May, *ITD*
Jim Scorza, *ITD*
Jason Shumberger, *ITD*
Amy Wood, *CSD*

* indicates appeared by telephone

CACC MEETING MINUTES

WELCOME AND INTRODUCTORY REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. After confirming that a quorum existed, the chair called attention to the minutes of the May 23, 2013 CACC meeting in members' packets.

MOTION: A motion was made and seconded to accept the minutes of the May 23, 2013 CACC meeting as they appear in members' packets. The motion passed unanimously.

The chair reminded members that the PACC update has moved to quarterly by agreement of members at the May CACC meeting.

CHAIRMAN'S REPORT FROM COT

Judge Pollard recapped the key items from discussion at the June 7 Commission on Technology (COT) meeting, including the need for reports related to enforcement of model time standards, user technology refresh hardware, security considerations, and disaster recovery in the aftermath Pima County's events earlier this fiscal year. He briefly mentioned the diminishing JCEF budget balances shared. Staff member Stewart Bruner added what he found most significant from COT – the notion that sufficient technical workforce and funding no longer exist to meet the courts' appetite for custom software development. He also detailed discussion about the Graham and Greenlee information technology strategic plans that led to the deferral of Greenlee's plan until detail of a project to remove MS Money software is presented to COT.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Stewart informed members of changes to the e-Filing, Vendor CMS, JOLTSaz, and AZYAS portions of the MindMap this month, stating that individual project managers will supply details in later agenda items. He neglected to briefly mention updates he made to the priority projects chart to align it with the new priorities just approved at the COT meeting last week.

CMS IMPLEMENTATIONS UPDATE

In the absence of Mary Kennedy, AOC's Software Release Manager, Stewart explained that the AmCad release dates were all changed to TBD during the past month. Mary, Karl Heckart, and Dave Byers are currently in Virginia meeting with company leaders to get to the bottom of their delivery issues. Lauren Lupica, project manager for Mesa's CMS Replacement, explained that additional interim releases are now scheduled and that these have lengthened the overall delivery timeline. Paul Thomas, court administrator for Mesa Municipal Court, reminded members that the largest and most complex development items had gotten pushed to the end of the schedule and declared that waiting longer to receive a quality product was acceptable and would provide additional time for data conversion and testing in preparation for adoption of AJACS 3.10. Paul still remains confident about an October implementation, dependent on what testing reveals. Jim Scorza indicated that AOC representatives are questioning AmCad about the impact of the 3.10 date slip on the timeline for the 3.11 release.

Adele May, AZTEC replacement CMS project manager, shared that her timeline depends on delivery of 3.10 but she continues to pursue implementation of the first pilot court by year end. She described the activities that must take place between delivery of the final code by the vendor and actual implementation in the initial pilot court, Apache Junction Municipal. Paul volunteered

Mesa's resources and training facility to help prepare other limited jurisdiction (LJ) courts for AJACS adoption.

eFILING UPDATE

Amy Wood, the AZTurboCourt eFiling Program Manager, walked members through the reasons for scope and date changes to her project in the last month. Business requirements for Release 1 are currently on hold pending a signoff by the vendor, prompting a day-for-day slip in that schedule. In answer to a question from the chair, Amy clarified that the point of contention is the status of any XML changes that may occur rather than individual business requirements. The previous contract proved that protecting the code for eventual re-use beyond the contract term by keeping to a non-proprietary national standard is vital. She also provided a brief update on the effort to install the vendor's software at the AOC as a business continuity measure should disaster strike the vendor's data center. The environment has been completed and is awaiting installation of the software. Amy also clarified that the e-Service task on the MindMap is secondary service, not personal service. Release 2 will also provide a facility for reporting of service of process electronically. Members discussed the federal model for service with Amy.

Jim Price announced that the RFP for the next e-Filing contract is being released today. He also told members that the new solution will not be a software-as-a-service offering and as such will be required to respect COT enterprise architecture standards and operate in the AOC's environment right from the start.

JOLTSaz/AGAVE/CAMMS DATE CHANGE

Neither Rona Newton nor Myron Pecora was available for the meeting. However, Rona e-mailed Stewart notification that the July 1 "go-live" date for the project remains on schedule and that a go/no-go meeting will be held June 14. Stewart read that notification to members.

On Bob Macon's behalf, Stewart informed members of an internal resource issue at AOC that will prevent AZYAS Phase II, Version 2, from being deployed on July 31, as previously planned. After discussion with all involved, Bob has moved the deployment date to September.

POST-IMPLEMENTATION REPORTS

No implementations since the previous meeting were reported. Members looked forward to hearing of the successful implementation of the JOLTSaz/AGAVE/CAMMS integration at the next meeting.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

The next meeting will take place in **Room 230** of the **State Courts Building** on **July 25, 2013 at 10 AM**.

The meeting adjourned at 10:50 a.m.